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CCAR Virtual Room AI Tool Policy

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Purpose:

At CCAR, we are committed to creating and maintaining safe, supportive, and confidential spaces — especially within our virtual environments. Whether a participant is sharing a personal story or engaging in a sensitive conversation, they need to trust that their privacy is respected and protected.

Policy Statement:

To uphold our culture of safety and confidentiality, **AI tools such as transcription bots, virtual assistants, or AI note-takers (e.g., Otter.ai, Zoom AI Companion, Microsoft Teams Copilot, etc.) are not permitted in any CCAR-hosted virtual spaces** — including trainings, support groups, webinars, and meetings.

Why This Matters:

- Many AI tools automatically transcribe, record, or analyze conversations, which may compromise the **confidentiality** of participants.
- Our community must be assured that their voices and experiences are not being stored, shared, or processed by third-party platforms without their knowledge or consent.

Thank you for helping us protect the sacred nature of our spaces.